

**EXHIBIT II TO THE JUNE 26, 2008
DECLARATION OF GREGORY I. RASIN, ESQ.**

Candidate File

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Hosein, Patricia (411162) HIRE

Application 050000026S - AA to VP/Office Manager - Global Licensing & Contracts Group
 Step Hire Medium Online Recruiter A. Valerio
 Status Hired - Internal Hire Source Career Section Hiring Manager E. INGLES
 Application Date 2005/08/01

General Information

Prescreening

Disqualification Questions for: AA to VP/Office Manager - Global Licensing & Contracts Group

Questions

There are no job-specific questions to display.

Result

Skills for: AA to VP/Office Manager - Global Licensing & Contracts Group

Skills	Proficiency	Experience	Last Used	Interest	Required	Asset	Result
1. Supervise team or staff	Beginner	Less than 1 year	Last year	Medium	Not Met		0 / 0
2. Database software	Advanced	1-3 years	Current	Medium	Not Met		0 / 0
3. Proofread typed or input documents, forms, and other material	Advanced	1-3 years	Current	Medium	Not Met		0 / 0
4. Contracts	Advanced	1-3 years	Current	Medium	Not Met		0 / 0
5. Schedule and confirm appointments	Advanced	3-5 years	Last year	Medium	Met		0 / 0
6. Microsoft Word	Advanced	3-5 years	Last year	Medium	Not Met		0 / 0
7. Microsoft Excel	Intermediate	3-5 years	Last year	Medium	Not Met		0 / 0
8. Microsoft PowerPoint	Beginner	Less than 1 year	Last year	Medium	Not Met		0 / 0
9. Microsoft Outlook	Advanced	1-3 years	Current	Medium	Not Met		0 / 0
10. Microsoft Access	None	None	Never	Medium	Not Met		0 / 0

Questions for: AA to VP/Office Manager - Global Licensing & Contracts Group

Questions

1. Please indicate your highest level of education

Required Asset Result

Type: Single Answer

Answer | Possible Answers

► HS Diploma

0 / 0

Associates Degree

0 / 0

Bachelor's Degree

Not Met

0 / 0

Master's Degree

0 / 0

Doctorate

0 / 0

None of the above

0 / 0

Result for Question:

0 / 0

2. Please indicate the number of years of experience that you have working with lawyers.

Type: Single Answer

Answer | Possible Answers

None

0 / 0

1-2

0 / 0

► 3-4

Met

0 / 0

4-5

0 / 0

5+ Years

0 / 0

Result for Question:

0 / 0

3. How many years of experience do you have at a supervisory or managerial level?

Type: Single Answer

Answer | Possible Answers

► Less than 1 year

0 / 0

https://mh.recruitsoft.com/servlets/art.product.recruiterwebtop.MainOperatorServlet

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1 to 2 years	Not Met	0 / 0
3 to 6 years	Not Met	0 / 0
7 to 10 years	Not Met	0 / 0
10+ years	Not Met	0 / 0
No experience	Not Met	0 / 0
Result for Question:		0 / 0

4. Please indicate your level of experience in creating and running reports from databases.

Type: Single Answer

Answer | Possible Answers

Novice		0 / 0
Intermediate		0 / 0
► Proficient	Met	0 / 0
Expert		0 / 0
Guru		0 / 0
Result for Question:		0 / 0

5. Please indicate your level of experience in database management.

Type: Single Answer

Answer | Possible Answers

Novice		0 / 0
Intermediate		0 / 0
► Proficient	Met	0 / 0
Expert		0 / 0
Guru		0 / 0
Result for Question:		0 / 0

6. Please indicate your level of experience in formatting, revising and processing contracts.

Type: Single Answer

Answer | Possible Answers

Novice		0 / 0
► Intermediate	Met	0 / 0
Proficient		0 / 0
Expert		0 / 0
Guru		0 / 0
Result for Question:		0 / 0

7. Please indicate your level of knowledge of Adobe Acrobat.

Type: Single Answer

Answer | Possible Answers

Novice		0 / 0
► Intermediate	Met	0 / 0
Proficient		0 / 0
Expert		0 / 0
Guru		0 / 0
Result for Question:		0 / 0

8. Please give an example of the experience you have responding to correspondence.

Type: Text Answer

Answer

Example of my experience in responding to correspondence would be as follows:

- Contract information request.
- Most administrative inquiries that come to dept.
- Staffing and Technology Issues

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9. Please indicate your educational field of study. Select all that apply. (Multiple Answers)

Type: Multiple Answers

Answer | Possible Answers

Mathematics

0 / 0

Psychology

0 / 0

Education

0 / 0

Other

0 / 0

▶ None of the above

0 / 0

Result for Question:

0 / 0

10. Please indicate how many years of relevant work-related experience you have. (Single Answer)

Type: Single Answer

Answer | Possible Answers

Less than 1 year

0 / 0

1 to 2 years

0 / 0

3 to 6 years

0 / 0

7 to 10 years

0 / 0

▶ 10 + years

0 / 0

No experience

0 / 0

Result for Question:

0 / 0

11. Please indicate in which of the following communication methods you have experience. Select all that apply.

Type: Multiple Answers

Answer | Possible Answers

▶ Composing email and other written communication

0 / 0

▶ Interacting with internal and external customers

0 / 0

Writing drafts of technical reports

0 / 0

▶ Communicating technical details when working in a team environment

0 / 0

None of the above

0 / 0

Result for Question:

0 / 0

12. Please indicate to which of the following you have applied your organizational skills. Select all that apply.

Type: Multiple Answers

Answer | Possible Answers

▶ Tracking or reporting on the progress of a project or task

0 / 0

▶ Contributing to simultaneous, multiple projects

0 / 0

▶ Prioritizing multiple tasks

0 / 0

▶ Analyzing data

0 / 0

None of the above

0 / 0

Result for Question:

0 / 0

13. Please indicate your industry related experience. Select all that apply.

Type: Multiple Answers

Answer | Possible Answers

Working in a scientific environment

0 / 0

Assisting research Scientists

0 / 0

Implementing research studies

0 / 0

Implementing educational measurement procedures

0 / 0

▶ None of the above

0 / 0

Result for Question:

0 / 0

Required Asset Result

Total for Skills and Questions: 6/16 0/00%

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Profile

Information provided by the candidate on August 1, 2005.

Application Medium

How did we learn about this candidate?

Source Tracking

Source Type

Source

Event

Check here if you would like to receive notifications by email on career opportunities matching this profile.

Basic Profile

Job

Location

Organization

Job Level

Schedule

Education

Employee Status

Shift

Advance Notice

Job Type

Min. Ann. Salary

Travel

Date of Availability

Profiler Questionnaire

Disqualification Questions

Questions

No questions are associated to the general profile of this candidate.

Result

Skills

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Skills

| Proficiency | Experience | Last Used | Interest

No skills are associated to the general profile of this candidate.

Questions

Questions

1. I confirm that my answers to questions in this on-line submission are complete and accurate and that The McGraw-Hill Companies may rely on my answers. Permission is granted to The McGraw-Hill Companies to verify all statements in this employment application. I understand that an offer of employment is contingent upon the completion of satisfactory reference and background checks, including from my present employer, but that my present employer will ordinarily not be contacted without my permission until after I accept an offer of employment with The McGraw-Hill Companies.

Type: Single Answer

Answer | Possible Answers

I agree

I disagree

2. Have you ever been convicted of a crime?

Type: Single Answer

Answer | Possible Answers

Yes

No

3. Your employment is contingent upon your ability to demonstrate to The McGraw-Hill Companies satisfaction that any restrictions that may be imposed by agreements with prior employers or otherwise have been waived, have expired, or otherwise do not interfere with your ability to work for The McGraw-Hill Companies.

Are you at present bound by a non-competition or non-disclosure agreement or any other comparable agreement or understanding with any prior employer?

Type: Single Answer

Answer | Possible Answers

Yes

No

4. Have you ever been employed by The McGraw-Hill Companies?

Type: Single Answer

Answer | Possible Answers

Yes

No

5. If you have been employed by The McGraw-Hill Companies, please provide the following information:

- locations and dates of employment
- department and/or business unit
- last job title
- last supervisor's name

Type: Text Answer

Answer:

6. Are you a sales employee?

Type: Single Answer

Answer | Possible Answers

Yes

No

7. Have you previously interviewed for employment at The McGraw-Hill Companies?

Type: Single Answer

Answer | Possible Answers

Yes

No

8. Can you, within three days of employment, submit verification of both your identity and your authorization to work in the U.S. pursuant to the U.S. Immigration Reform and Control Act of 1986?

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2005/08/30 10:56 AM	Hired	Start Date: 2005/09/12		Ann Marie Valerio
2005/08/30 10:55 AM	Status changed to Hired - Internal Hire in step Hire			Ann Marie Valerio
2005/08/30 10:55 AM	Moved to step Hire			Ann Marie Valerio
2005/08/30 10:55 AM	Status changed to Hire In Progress in step Hire			Ann Marie Valerio
2005/08/30 10:55 AM	Status changed to New Hire Data Received In step New Hire			Ann Marie Valerio
2005/08/30 10:55 AM	Onboarding Self-Service Status changed to Invite Sent in step New Hire			Ann Marie Valerio
2005/08/30 10:53 AM	Onboarding Self-Service Status changed to New Hire Data Received in step New Hire			Ann Marie Valerio
2005/08/30 10:53 AM	Onboarding Self-Service Moved to step New Hire			Ann Marie Valerio
2005/08/30 10:53 AM	Onboarding Self-Service Status changed to Invite Sent in step New Hire			Ann Marie Valerio
2005/08/30 10:53 AM	Onboarding Self-Service Status changed to Completed in step Update Requisition & Candidate Record			Ann Marie Valerio
2005/08/30 10:51 AM	Moved to step Update Requisition & Candidate Record			Ann Marie Valerio
2005/08/30 10:51 AM	Status changed to Update Applicant Record/Requisition in step Update Requisition & Candidate Record			Ann Marie Valerio
2005/08/30 10:51 AM	Status changed to Completed in step Background Check			Ann Marie Valerio
2005/08/30 10:51 AM	Steps bypassed. Step reached: Background Check	correcting record		Ann Marie Valerio
2005/08/30 10:51 AM	Status changed to Requested in step Background Check			Ann Marie Valerio
2005/08/30 10:51 AM	Moved to step Offer			Ann Marie Valerio
2005/08/30 10:51 AM	Status changed to Offer to be made in step Offer			Ann Marie Valerio
2005/08/30 10:51 AM	Revert	correcting record		Ann Marie Valerio
2005/08/30 10:51 AM	Moved to step Offer			Ann Marie Valerio
2005/08/30 10:51 AM	Status changed to Offer to be made in step Offer			Ann Marie Valerio
2005/08/30 10:51 AM	Moved to step Contingency			Ann Marie Valerio
2005/08/30 10:51 AM	Status changed to Testing Initiated in step Contingency			Ann Marie Valerio
2005/08/30 10:50 AM	Status changed to Meets criteria in step 3rd Interview			Ann Marie Valerio
2005/08/30 10:50 AM	Status changed to Assessment Completed in step 3rd Interview			Ann Marie Valerio
2005/08/30 10:50 AM	Status changed to Standby in step 3rd Interview			Ann Marie Valerio
2005/08/30 10:50 AM	Status changed to Scheduled in step 3rd Interview			Ann Marie Valerio
2005/08/30 10:50 AM	Moved to step 3rd Interview			Ann Marie Valerio
2005/08/30 10:50 AM	Status changed to To be Scheduled in step 3rd Interview			Ann Marie Valerio

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2005/08/30 10:50 AM	Status changed to Meets criteria in step 2nd Interview		Ann Marie Valerio
2005/08/30 10:50 AM	Status changed to Assessment Completed in step 2nd Interview		Ann Marie Valerio
2005/08/30 10:50 AM	Status changed to Standby in step 2nd Interview		Ann Marie Valerio
2005/08/30 10:50 AM	Status changed to Scheduled in step 2nd Interview		Ann Marie Valerio
2005/08/30 10:50 AM	Moved to step 2nd Interview		Ann Marie Valerio
2005/08/30 10:50 AM	Status changed to To be Scheduled in step 2nd Interview		Ann Marie Valerio
2005/08/30 10:50 AM	Status changed to Meets criteria in step 1st Interview		Ann Marie Valerio
2005/08/30 10:50 AM	Status changed to Assessment Completed in step 1st Interview		Ann Marie Valerio
2005/08/30 10:50 AM	Status changed to Standby in step 1st Interview		Ann Marie Valerio
2005/08/30 10:49 AM	Correspondence sent	I&MS/Corporate - (R) Internal Candidate Selected - AA to VP/Office Manager - Global Licensing & Contracts Group- 0500000265 - Thank you for expressing an interest in STANDARD & POOR'S	Ann Marie Valerio
2005/08/15 12:03 PM	Moved to step 1st Interview	First rounds scheduled on 8/16/05	Ann Marie Valerio
2005/08/15 12:03 PM	Status changed to Scheduled in step 1st Interview		Ann Marie Valerio
2005/08/15 12:03 PM	Status changed to Meets criteria in step Screening		Ann Marie Valerio
2005/08/08 8:29 AM	Candidate shared	The information on this candidate has been shared with: evonne_inglesh@standardandpoors.com, annmarie_valerio@sandp.com	Ann Marie Valerio
2005/08/08 8:27 AM	Moved to step Screening	Dear Evonne, Here is the resume of Tricia Hosen, who has expressed interest in the AA to VP/Office Manager position. Please let me know your thoughts. Thanks, Ann Marie will share resume with Evonne for feedback.	Ann Marie Valerio
2005/08/08 8:27 AM	Status changed to Candidate reviewed in step Screening		Ann Marie Valerio
2005/08/08 8:27 AM	Status changed to Has all the "Required" Criteria in step Reviewed		Ann Marie Valerio
2005/08/08 8:27 AM	Moved to step Reviewed		Ann Marie Valerio
2005/08/08 8:27 AM	Status changed to To be evaluated in step Reviewed		Ann Marie Valerio
2005/08/08 8:27 AM	Status changed to Has been reviewed in step New		Ann Marie Valerio
2005/08/02 9:54 AM	Answer to a question - Updated	Question: Please indicate how many years of relevant work-related experience you have. (Single Answer) ***Answer before change: 1 to 2 years***Update from requisition 05000001YB - Administrative Assistant Job-Specific Application Acknowledgement - EUROPE - AA to VP/Office Manager - Global Licensing & Contracts Group-0500000265 at STANDARD & POOR'S	Candidate or agent
2005/08/01 6:00 PM	Correspondence sent	McGraw-Hill Internal (Intranet) Application is complete	System
2005/08/01 5:30 PM	Applied online		Candidate or agent

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Resume

Candidate Personal Information

Hosein, Patricia (411162)

Employee Number

710800088

Social Security Number

Not Specified

Date of Birth

Not Specified

Address

35 Dongan Street
Staten Island NY, New York
United States, 10310

Home Phone Number

718-556-1096

Cellular Number

917 386-8834

Work Phone Number

Not Specified

Pager Number

Not Specified

Region

US>NY>New York

Email Address

phosein@sl.rr.com.com

Fax Number

Not Specified

Web Page Address

Not Specified

Is this candidate a "top" candidate?

Not Specified

1st round Interview status (ADP/MBA)

Not Specified

Current or Last Annual Base Salary

43,500

Attached Files

Name	Date	Size	Comment
PATRICIA HOSEIN on site.doc	2005/02/27	32 KB	This file includes a resume from which basic candidate information has been extracted.

Education

Not Specified

Education Level

High School Diploma/GED

Institution

Susan E. Wagner H.S.

GPA

Not Specified

Achievements/Special Honors/Affiliations

Not Specified

Work Experience

Administrative Support

Employer	Supervisor's Name	Supervisor's Phone Number
Standard & Poor's	Not Specified	Not Specified
Achievements		
Review , Scan and upload contracts into online database system (). - Create folders and maintain filing system . - Coordinate Contract Status Report . - Assist Office Manager with Administrative duties		
Professional Certifications	Professional Associations	
Not Specified	Not Specified	
From 2003/10 to Present Date		

Financial Consultant

Employer	Supervisor's Name	Supervisor's Phone Number
Verb (OPS)into Inquiry (FCI)system .	Not Specified	Not Specified
Achievements		
Posted branch operational positions for		
Professional Certifications	Professional Associations	

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Not Specified	Not Specified
Sales Assistant	
Employer via Operational Inquiry	Supervisor's Name Not Specified
Supervisor's Phone Number Not Specified	
Achievements Human Resources Verb OPS.	
Professional Certifications Not Specified	Professional Associations Not Specified

Additional Information

No information available

Pasted Cover Letter

Patricia R. Hosein
35 Dongan Street, Staten Island, New York , 10310 (917) 386-8834

Dear Human Resources:
I am sending you my resume in response to a recent job posting.

I am presently employed within Standard and Poors, Global Licensing and Contract Administration under Evonne Inglesh. I enjoy working with Evonne and her group, however I am currently seeking a position within Standard and Poors that will challenge my abilities. My salary requirement range is \$3+ per year.

My years in the administrative field have provided me with invaluable skills and experience. In a fast paced-environment, I have learned to anticipate and to accommodate the needs of many people simultaneously. I enjoy being part of a team, and my Inter-personal experience working with clients and management will serve well in interaction with employees on all levels. I am a motivated self-starter and can learn to overcome most challenges that are before me to get the job done.

I feel I have the knowledge and background to be a true asset to any team. I look forward to put my diverse background and cultivated skills to work.

My attached resume gives you a detailed outline of my work experience. I look forward to hearing from you in the near future to set up an interview.

Sincerely,
Patricia R. Hosein
Enc. resume

Pasted Resume

PATRICIA HOSEIN
35 Dongan Street
Staten Island, NY 10310
Home:(718)556-1096
Cell:(917)386-8834 Email: phosein@sl.rr.com

OBJECTIVE: To obtain a challenging position where I can utilize my Leadership qualities and Administrative skills, to advance my position with Standard & Poor's. I am currently seeking a position with a salary range of \$3+ per year.

SUMMARY:

- Self motivated and reliable in problem solving, works well independently.
- Quick Learner with a can do attitude, willing to accept challenges and new opportunities.
- Excellent communication skills.
- Good listener, detail oriented, responsible

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team player, works well with others on all levels.

- Strong customer relations and interpersonal skills.

- Ability to work with sensitive and confidential materials.

- Strengths in time management, organization and planning.

- Skilled in record keeping, reconciliation, research and analysis, data entry.

PROFESSIONAL EXPERIENCE

Administrative Assistant/Contract Coordinator

- Assist Office Manager with Administrative

duties (i.e. Setting up new employees, training, desk relocations, ordering equipment, Maintain Calendar, etc.)

- Review, Scan and upload contracts into

online database system (CMSI).

- Create folders and maintain filing system.
- Coordinate Contract Administration's Weekly

Status Report.

- Handle Special Projects on as needed

basis.

Executive/Administrative Assistant

- Monitored and screened phone calls, e-mails and paging.

- Assured that documents are faxed, copied, collated, and distributed as required.

- Organized and maintained files.

- Received incoming and prepared outgoing

correspondence in support of executive and staff.

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- Maintained and monitored executive's daily calendar.
- Coordinated frequent domestic and international business travel.
- Interacted with on-line/live airline and travel agents, concierges and frequent flier programs.
- Researched and arranged executive and departmental attendance for business conferences.
- Scheduled conference calls, coordinated meetings, luncheons and events with staff and major clients.
- Executed processing of Travel & Entertainment reports.
- Ordered and distributed stationary, forms, office supplies, equipment and furniture.
- Reconciled balances for business related expenses incurred against credit card statements.
- Assembled Packages of prepared handouts for Regional Seminars.
- Oversaw printing and distribution of branch operational guides and documentation weekly.
- Edited Branch Administration's Open Issue Report on excel spreadsheet.
- Documented updates to Operational Inquiry Verb (OPS) Into Financial Consultant Inquiry (FCI) system.
- Posted branch operational positions for Human Resources via Operational Inquiry

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Verb (OPS.)

Sales Assistant

- Maintained client/Financial Consultant relationship
- Served as a liaison between the client and New York Operations
- Monitored and settled client accounts

Cashier/New Accounts

- Processed daily transactions, distribution of check payouts & Fed Fund Transfers
- Maintained daily treasury recap
- Deposited daily bank deposits for branch office
- Maintained client account information and files within the branch office
- Data Entry of all documentation for client accounts into Information system

SPECIAL SKILLS AND QUALIFICATIONS:

Proficient in Microsoft Word, Excel & knowledge of PowerPoint, Internet literate, ACT- 4,000 contact Rolodex
Microsoft Outlook, Lotus Notes

EMPLOYMENT HISTORY:

2003-Present Contract Coordinator/AA
Standard & Poor's, New York, NY

2001-2003 Manpower Inc, New York, NY
Long term Temp AA positions

within SBP

2000 - 2001 Executive Assistant
LivePerson, Inc. New York, NY

1991 - 2000 Administrative Assistant
Salomon Smith Barney, NY

1989 - 1991 Sales Assistant
1987 - 1989 Cashier/New Accounts
Coordinator